

Southern Lumber & Millwork Corp.

PHONE (843) 744-6281

Millwork Is Our Specialty

FAX (843) 747-4154

2031 King St. - PO Box 20039 Charleston SC 29413

Website: <http://www.solumber.com>

Dear Valued Customers,

We hope you have had a great first half of 2023, and we thank you for our continued partnership. Your loyalty has resulted in unprecedented growth, for which we are so grateful.

As you may know, we have a new window and door Distribution Center located on Dorchester Road. While we have twice the capacity of the original facility, the sheer size and quantity of the window and door packages ordered have quickly filled the available space. As a result, we find it necessary to update our procedures for product receipt and delivery.

Effectively immediately, we are no longer able to store screens at our facility. If screens are ordered with a package, they will be delivered with the window and door order. We recommend ordering screens at the end of the project to avoid any inconvenience during construction. Your sales representative will gladly assist in this process.

Additionally, we ask that all window, exterior, and interior door orders be delivered to the jobsite within 90 days of arrival to Southern Lumber. Again, your sales representatives will work with you to arrange order arrival in accordance with your construction schedules.

We appreciate your understanding as we implement these necessary operational changes, and we thank you for allowing us to serve you.

Sincerely,



Thad Shuler