

# Southern Lumber & Millwork Corporation

PHONE (843) 744-6281

FAX (843) 747-4154

P.O. BOX 20039 CHARLESTON, SC 29413-0039

## Application for an Open Account and Personal Guarantee of Payment

Date \_\_\_\_\_ Sales Person's Name \_\_\_\_\_

Complete Name of Company or Individual: \_\_\_\_\_

**If this is an account for an individual please complete the information in this box**

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Spouse's SSN: \_\_\_\_\_

Office or Home # \_\_\_\_\_ Fax # \_\_\_\_\_ Cell # \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address (If different from physical address) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

We are: \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ other \_\_\_\_\_

Date Business Started: \_\_\_\_\_ If a corporation, state in which incorporated \_\_\_\_\_ Year \_\_\_\_\_

Are you a subsidiary of another company? \_\_\_\_\_ If so, name and address: \_\_\_\_\_

### Officers, Owners, Partners

Name \_\_\_\_\_ Title \_\_\_\_\_ SSN # \_\_\_\_\_

Home address \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ SSN # \_\_\_\_\_

Home address \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ SSN # \_\_\_\_\_

Have you or any other Principal (owner/partner) of the company or any company that you/they have been a

Principal has been sued or filed bankruptcy? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ (If yes, explain in detail and attach to this agreement)

With respect to your office space, do you: \_\_\_\_ Rent \_\_\_\_ Own \_\_\_\_ Office is in home

Is your company tax exempt? \_\_\_\_ YES or \_\_\_\_ NO (If yes, please attach exemption certificate)

Federal ID No. \_\_\_\_\_

Do you require the use of Purchase Orders? \_\_\_\_\_

Do you require the use of Job Names and/or Job Numbers? \_\_\_\_\_

Please note that all government jobs require a bond number for our records. A copy of the bond number must be mailed or faxed to us. Bond # \_\_\_\_\_  
(P.O. Box 20039 Charleston, SC 29413-0039, fax # (843) 747-4154)

People authorized to charge on the account: \_\_\_\_\_  
\_\_\_\_\_

**Please note that it is your responsibility to keep your authorized to charge list current so please be sure to update with new employees or remove ones no longer employed by you.**

**TRADE REFERENCES**

Name \_\_\_\_\_ Acct. # \_\_\_\_\_ Fax # \_\_\_\_\_

Phone # \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Acct. # \_\_\_\_\_ Fax # \_\_\_\_\_

Phone # \_\_\_\_\_ Address \_\_\_\_\_

Name \_\_\_\_\_ Acct. # \_\_\_\_\_ Fax # \_\_\_\_\_

Phone # \_\_\_\_\_ Address \_\_\_\_\_

In consideration of your extending credit to me/us for purchase of goods and/or services rendered, I/we:

1. Authorize Southern Lumber and Millwork Corporation to contact any credit bureau or other investigative agency acting for Southern Lumber and Millwork, and any references, including but not limited to, the ones herein listed.
2. Hereby authorize the release of any information necessary to assist in establishing a line of credit.

By: \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_  
Signature(s)

\_\_\_\_\_  
Printed name(s) of above

## Job Information

Job Name: \_\_\_\_\_

Job Number: \_\_\_\_\_

My plans are to construct a home or building with \_\_\_\_\_ sq. ft. heated area & \_\_\_\_\_ sq. ft. garages and porches. Total cost of finished home \$\_\_\_\_\_. I have \$\_\_\_\_\_ cash on hand, and an approved loan in the amount of \_\_\_\_\_.

If not new construction, brief description of project and financial arrangements made. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Job location: \_\_\_\_\_ Lot # \_\_\_\_\_ Block # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Owner of property: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Construction financing with: \_\_\_\_\_ Bank Officer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

**TERMS OF ACCOUNT AND AUTHORIZATION TO RELEASE INFORMATION**

By signing this Application, it is AGREED that payments on all invoices are due and payable NO LATER than the end of the month following the purchase. A finance charge of Eighteen (18%) per annum (i.e. 1 1/2 % per month) will be applied on any unpaid or outstanding balance. This interest charge is cumulative for any month(s) and/or portion thereof where there remains an outstanding balance. Purchases and/or deliveries are hereby authorized to be made without signature. Should litigation or collection be necessary or result due to a default of payment of any balance (or any interest due), all legal fees, court expenses, and any and all other reasonable expenses incurred by Southern Lumber and Millwork Corporation or their authorized agent to enforce payment of the balance due on this account will be added to the account balance. Payment tendered by check or other instrument of indebtedness is considered a charge sale (and subject to the above interest charges) until that check/instrument is honored. The stated allowable fee at the time will be added to any dishonored checks/instruments in addition to any other interest charges. The undersigned, if signing on behalf of a corporation, partnership, or proprietorship represents that he/she has full authority to act as agent for such corporation, partnership, or proprietorship. The undersigned authorizes the release of any information necessary to assist in evaluation of this application and in establishing a line of credit and expressly authorizes the release of any information by anyone relating to the applicant's credit standing.

\_\_\_\_\_  
Signature Printed Name  
  
\_\_\_\_\_  
Title Date

**PERSONAL GUARANTEE OF PAYMENT**

In consideration of the extension by Southern Lumber and Millwork Corporation of credit to the above named applicant, the undersigned unconditionally guarantee(s) payment of whatever amount the above named applicant shall at any time owe to Southern Lumber and Millwork Corporation on account of material hereafter furnished or sold, and/or services hereafter rendered, whether the indebtedness is in the form of notes or open account.

This shall be an open and continuing guarantee and shall continue in force, notwithstanding any change in form of indebtedness or renewals or extensions granted by Southern Lumber and Millwork Corporation without obtaining any consent thereto, and until expressly revoked by written notice from the undersigned, received by Southern Lumber and Millwork Corporation at its address set out above. Such revocation shall not in any manner affect the liability of the undersigned as to any indebtedness contracted prior to the receipt by Southern Lumber and Millwork Corporation of the above mentioned revocation. Notice of acceptance of this guarantee, notice of indebtedness, presentment and protest of any instrument and notice thereof, and notice of default in payment are hereby waived. If this guarantee is signed by more than one guarantor, the liability of the guarantors hereunder is joint and several. It shall not be necessary for Southern Lumber and Millwork Corporation to take proceedings against the applicant before applying to the undersigned for payment of any sums, the payment of which is hereby guaranteed.

\* \_\_\_\_\_ \* \_\_\_\_\_  
Guarantor's Signature Spouse's Signature

\_\_\_\_\_  
Printed name of person above Printed name of person above

Date \_\_\_\_\_ Date \_\_\_\_\_

\* \_\_\_\_\_ \* \_\_\_\_\_  
Guarantor's Signature Spouse's Signature

\_\_\_\_\_  
Printed name of person above Printed name of person above

Date \_\_\_\_\_ Date \_\_\_\_\_